**MINUTES**

**DILLON SCHOOL DISTRICT FOUR**

**BOARD OF TRUSTEES MEETING**

1738 Highway 301 North

Dillon, South Carolina

August 21, 2017

6:30 P.M.

(Regular Meeting)

1. The meeting was called to order at 6:30 p.m. by Chairman Ethel Taylor.
2. Visitors and the media were welcomed at this time.
3. The roll was called as follows:

Ethel Taylor, Earl Gleason, Jr., Alex Lewis, Kenny Bethea, Famon Whitfield, Burt Rogers and Mike McRae.

**ABSENT:**

**STAFF:**

Ray Rogers, Superintendent

Polly Elkins, Assistant Superintendent/Personnel and Administration

Art McMillan, Assistant Superintendent/Finance

Lynn Liebenrood, Director of Student Services

Kathryn Thompson, Secretary

**VISITORS:**

1. **NOTICE TO THE MEDIA:**

In accordance with the S.C. Code of Laws of 1976, section 30-4-80€ amended; the following has been notified of the date, time and place of this meeting:

Betsy Finklea, The Dillon Herald

1. **APPROVAL OF MINUTES**

A motion to approve the minutes of June 18, 2017 and the Special Meeting of June 29, 2017 was made by Famon Whitfield with a second from Kenny Bethea. All approved.

A motion to amend the Agenda in order to add School Property was made by Alex Lewis with a second from Famon Whitfield. All approved.

**MINUTES OF AUGUST 21, 2017**

**PAGE 2**

1. **NEW BUSINESS**
2. **School Opening –** Superintendent Rogers informed Board Members that everything went well on the first day of school for the Dillon and Lake View Schools. Information only.

1. **Construction –** Superintendent Rogers gave board members an update on construction for Dillon School District Four. Information only.
2. **Budget Update –** Art McMillan, Assistant Superintendent for Finance, gave board members an update on the General Fund Financial Report. The report was for July 1, 2016 through July 31, 2017. The balance for all funds as of July 31, 2017 was $5,397,209.84.
3. **Student Services –** Lynn Liebenrood, Director of Students Services, gave board members a revised copy of the Student Discipline Code Book. Board members were also given a revised copy of the Local-Board Approved Courses. Motion to approve additional course was made by Burt Rogers with a second from Mike McRae. All approved. Mrs. Liebenrood also gave board members information on the Chronic Absenteeism for the 2017-2018 School Year. Information only.
4. **Personnel –** Dr. Polly Elkins, Assistant Superintendent for Administration and Personnel presented the following recommendations:

**Recommendations:**

Barry D. Belles - Teacher, Dillon Middle

Maggie Dunham - Teacher, Gordon

Galvin Floyd - Teacher, Dillon Middle

Amanda Hastings - Teacher, Dillon Middle

Stephanie Henry - Teacher, Dillon High

Col. Timothy Houser - JROTC Senior Officer, Dillon High

Gladys Rosser - Teacher, Dillon High

Karla Silva - Teacher (FACES), Dillon High

Jackie Yates-Leach - Teacher, Dillon Middle

Brittney Berry - Food Service Operator, East

Donna H. Bryant - Assistant, East

Melissa Bullard - Bus Driver, Dillon

Sherry Elvington - Food Service Operator, Gordon

Jazma Green - Assistant, Dillon High

Alejandra Hursey - Assistant, Lake View High

Miranda Hyatt - Assistant, Dillon High

Marissa Lemmon - Assistant, Lake View High

Felicier Lewis - Bus Drive, Dillon

**MINUTES OF AUGUST 21, 2017**

**PAGE 3**

Jumala Lloyd - Assistant, Gordon

Valerie Miller - Assistant, East

Gina Monroe - Food Service Operator, Gordon

Jessica Page - Food Service Operator, Dillon Middle

Angela Wheeler - Food Service Operator, Dillon Middle

Johnny Wheeler - Maintenance, Lake View

Paula Yates - Personal Care Assistant, Gordon

**Transfers:**

Julie Hatcher - Career Specialist, Lake View High

Chessie Miller - Long Term Substitute, Dillon Middle

**Resignations:**

Terry Bullard - Bus Driver, Dillon

Rose Floyd - Assistant, East

Joyce Johnson - Bus Aide, Lake View

Moniek McCummings - Teacher, Dillon Middle

Linda Morton - Food Service Assistant Manager, Lake View High

Ashley Page - Assistant, Gordon

Sheila Plato - Assistant, Gordon

**Retirement:**

Ronald F. Lee - Maintenance, Lake View

Gilbert Lewis - Teacher, Lake View High

A motion to approve the above recommendations was made by Famon Whitfield with a second from Kenny Bethea. All approved.

1. **Policies –** Dr. Polly Elkins, Assistant Superintendent for Administration and Personnel and Lynn Liebenrood, Director of Student Services presented the following revisions for the Dillon District Four Policy Updates 2017-2018:

KDB - Public’s Right to Know/Freedom of Information

IHAQ - Career/Transition to Work Education

JLD-School Counseling

IHCD-R – Advanced College Placement

IC – School Year

JICDA-R – Code of Conduct

KLGA – School Resource Officers

IHBA – Special Education/Programs for Students with Disabilities

**MINUTES OF AUGUST 21, 2017**

**PAGE 4**

GCQE – Retirement of Professional Staff

JLF – Mandatory Reporting of Child Abuse and Neglect

 JFABD-R – Admission of Homeless Students

IHCA – Summer School

IKE – Promotion and Retention of Students

IKE-R – Promotion and Retention of Students

JFBAF – Students in Foster Care

JH-R – Student Absences and Excuses

IKADD – Content and Credit Recovery

IKADD-R – Content and Credit Recovery

EF – Food Services

EF-R – Food Services

On a motion by Earl Gleason, Jr. with a second from Kenny Bethea the Board voted to wave an additional reading of the District Four Policies. All members approved. The Board also voted to adopt the revisions of the District Four Policies for 2017-2018. All approved.

1. **EXECUTIVE SESSION**

The Board entered executive session on a motion by Famon Whitfield with a second from Alex Lewis to discuss ACT 155, Personnel Information and School Property. All approved.

A motion to return to open session was made by Kenny Bethea with a second from Alex Lewis. All approved.

After returning to open session, a motion was made by Mike McRae with a second from Famon Whitfield regarding ACT 155 (1 student applying for a diploma). All approved.

A motion was made by Famon Whitfield with a second from Alex Lewis regarding personnel changes in the Finance Office. Mr. Art McMillan will be retiring at the end of December. Bryan Rivenbark will take over the position of Chief Financial Officer. Mamie Tedder will take over the position of Director of Accounting Services and Sherry Hayes will be the Payroll Benefits Analysis Manager. All members approved.

Superintendent Rogers ask for permission to negotiate housing for perspective teachers. A motion to approve this request from the Superintendent was made by Earl Gleason, Jr. with a second from Mike McRae. All approved.

**MINUTES OF AUGUST 21, 2017**

**PAGE 5**

1. **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:30 pm. Motion made by Earl Gleason, Jr. with a second from Famon Whitfield. All members approved.

Respectfully Submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ethel Taylor, Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Burt Rogers, Secretary

Minutes of August 21, 2017

5 Pages

kt